

"Daugavpils Palace of Culture"
Daugavpils valstspilsētas pašvaldības iestāde "Daugavpils kultūras pils"
 Reģistrācijas numurs 50900040341, juridiskā adrese: Smilšu iela 92, Daugavpils, LV-5410,
 tālr. +371 654 43809, e-pasts: kulturas.pils@daugavpils.lv, www.dkp.lv

RESERVATION APPLICATION FOR THE EVENT

1.	Event organizer (Legal Entity or Natural Person)	
2.	Legal entity identifier (number)	
	Code of the natural person	
3.	Legal address	
4.	The person who signs the contract (first name, last name, position)	
5.	Contact person (name, surname, phone, e-mail)	
6.	Authorized person of the service recipient (name, surname, telephone, e-mail) – responsible for monitoring the execution of the contract	
7.	Authorized person of the service recipient (name, surname, telephone) – responsible for compliance with fire safety requirements during the rental of the premises	
8.	Bank details (name of the bank, bank code and account)	
9.	Name of the event (short project description, video)	
10.	The date of the event	
11.	The time of the event	
12.	Provision of cultural events	Rental for the event: (hours)
	* The large concert hall (parterre and balcony)	
	* The large concert hall (parterre)	
	* Multimedia hall	
	*1st floor foyer	
	*2nd floor foyer	
	* The courtyard area	
13.	Rental for assembly and disassembly of decorations, rehearsals (hours)	
14.	Required number of dressing rooms (max. 5)	
15.	More information; the necessary technical support	

Who completed the application: _____

Date: _____